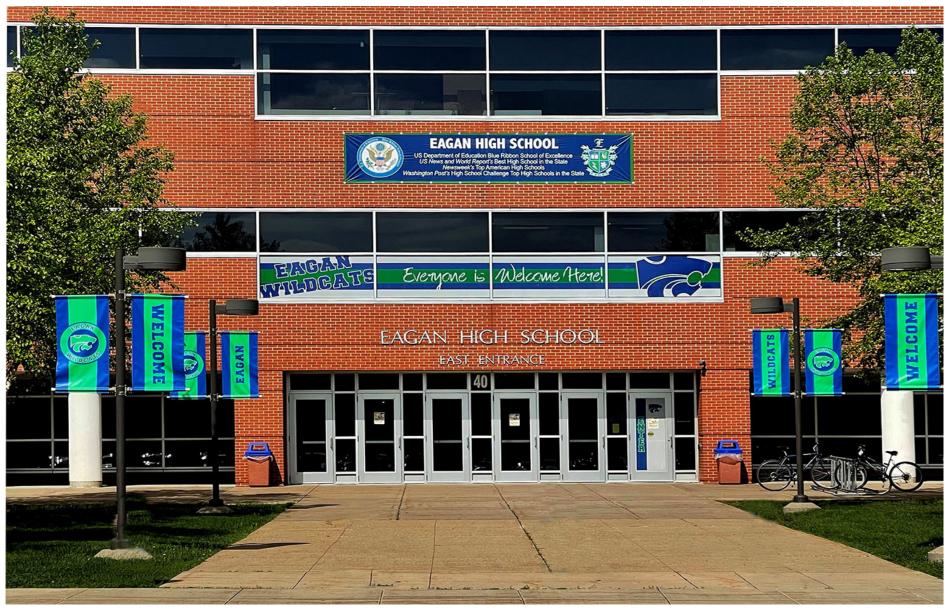
Eagan High School Handbook/Calendar

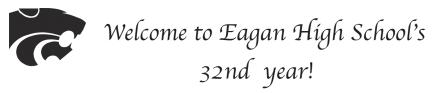


Celebrating 32 years!

Stay Connected ~ https://www.EHS.District196.org

Athletics~https://www.Eaganwildcats.org

2021-2022



Welcome Wildcats!

We are excited to welcome back our grades 10, 11 and 12 students and families. A special shout out to to our new students and to our ninth graders - Class of 2025!

We plan to return to in person teaching and learning with school beginning on Wednesday, September 1st - all students, faculty and staff will be in school Sept. 1-2 as we begin the school year, our 32nd year as a four grade high school.

See our "Fast Facts" on this page for important calendar events. We are always ready to help and support our families!

Sincerely,

Dr. Polly Reikowski

Principal, Eagan High School polly.reikowski@district196.org

Commitment to Justice

District 196 decries and rebukes any and all forms of racism, bigotry or intolerance towards District 196 students. District 196 will continually examine district practices and policies to eliminate injustices where they are found and to develop an inclusive and equitable culture in which all students can learn and flourish. Eagan High School is committed to justice and equity and ensures we will follow this dedication.

Want to see what is happening in the school building right from your phone? Go to the App store and search for the rSchoolToday Activity Scheduler. There is no cost for this app.

rSi

Main Office 651-683-6900

Attendance Office 651-683-6911

Registrar/Counseling 651-683-6919

ReportIt.com - An independent, third party anonymous hotline service. https://ehs.district196.org/families/bullying-prevention

	Please note: All events are subject to change! Nednesday, September 17:40 a.m. 9th Grade
Parent/Teacher Night "Walk Through the Student's Sc	hedule"Monday, Sept. 206:00-8:00 p.m.
	Mon., Sept.27 - Sat. Oct. 2 events - TBD astview Friday, October 1
State Teacher Convention Teacher Workshop Thanksgiving Break Final Exams - Fall Tri Teacher Workshop Winter Tri (T2) Begins Freshmen Retreat Winter Break School Resumes Faculty Data & Assessment Day Martin Luther King Day Parent-Teacher Conferences Parent-Teacher Conferences	Thurs-Fri, Oct. 21-22
Teacher Workshop Presidents' Day Winter Tri (T2) Final Exams Teacher Workshop Spring Tri (T3) Begins Spring Break School Resumes ACT Test for Juniors Pre-ACT test for Sophomores Faculty Data and Assessment Day Parent-Teacher Conferences Prom Memorial Day Last Day for Seniors Graduation Day 2022 Spring Tri (T3) Final Exams (9-11) Last Day for grades 9-11	Friday, February 11 NO SCHOOL FOR STUDENTS Monday, February 21 NO SCHOOL Wednesday-Thursday,

2021-2022 DAILY SCHEDULES

Regular School Day Schedule Period 1 7:40 - 8:28Period 2 8.33 - 9.19PAWS 9:24 - 9:39Period 3 9:44 - 10:3010:35 - 11:21 Period 4 Period 5 11:26 - 12:46 A Lunch 11:21-11:46 (Class 11:51-12:46) B Lunch 11:41-12:06 (Class 11:26-11:41 and 12:11-12:46) C Lunch 12:01-12:26 (Class 11:26-12:01 and 12:31-12:46) D Lunch 12:21-12:46 (Class 11:26-12:21) 12:51 – 1:38 Period 6 Period 7 1:43 - 2:30* * * * * * * * * * * * First Day of Trimester 2 and 3 PAWS 7:40 - 7:40 Period 1 7:45 - 8:32 Period 2 8:37 - 9:24 Remainder of day follows Regular School Day Schedule * * * * * * * * * * * * District 196 Information line 651-423-7777 EHS Absence Reporting (24 hours a day) 651-683-6915 School Closing Info - EHS Website www.EHS.District196.org

Pepfest Schedule

Period 1 7:40 – 8:20 Period 2 8:25 – 9:05 PAWS 9:10 - 9:25 Period 3 9:30 – 10:10 Period 4 10:15 – 10:55 Period 5 11:00 – 12:20 A Lunch 10:55-11:20 (Class 11:25-12:20) B Lunch 11:15-11:40 (Class 11:00-11:15 and 11:45-12:20) C Lunch 11:35-12:00 (Class 11:00-11:35 and 12:05-12:20) D Lunch 11:55-12:20 (Class 11:00-11:55) Period 6 12:25 – 1:03 Period 7 1:08 – 1:45 10 Minutes Passing to Assembly 1:55 - 2:30 Pepfest

Final Exam Schedule (2 days)

Prep or 1 7:40 – 8:55

Period 2 or 3 9:05 – 10:20

Period 4 or 5 10:30 – 11:45

PAWS 11:45 – 1:10

A Lunch 11:45-11:10 (PAWS 12:15-1:10)

B Lunch 1:05-12:30

(PAWS 11:50-12:05 and 12:35-1:10)

C Lunch 12:25-12:50

(PAWS 11:50-12:25 and 12:55-1:10)

D Lunch 12:45-1:10 (PAWS 11:35-12:30)

NEWSLETTERS

Eagan High School and **Counselor Connection Newsletters** will be sent at the end of each week to all students, in Schoology Updates, and all parents/ guardians, through School Messenger email. The link will be sent to these two newsletters. We use the S'More web service for the newsletters. They translate into over 140 languages and are ADA compliant.

Please open and review our weekly newsletter for the most important, up-to-date information. Each newsletter is also kept on our website under "Families" so they can be reviewed at any time.







SCHOOL SONG

We are from Eagan, stand up and cheer.
The Wildcats are roaring year after year.
Send a victory shout on high,
Shake down the thunder from the sky!
Yes, we're the Wildcats and we are great!
Onward to glory, fame is our fate.
Blue and Green and Silver waving
Onward to victory!

1:15 - 2:30

Period 6 or 7

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Reportit.Com

Go to the EHS website to report concerns to the school officials

CALENDAR DISCLAIMER

This year's calendar contains only the basic information. Please download our month at a glance calendars for games, concerts and specific information. Some school organizations, however, do not set their meeting dates until school begins. These dates will be added to those month at a glance calendars when possible. All dates and times are subject to change. Shaded calendar dates represent days in which school is not in session for students. For school closing information, listen to WCCO AM-830, watch WCCO-TV Channel 4, KSTP-TV, Channel 5, KARE-TV Channel 11, or check the EHS web site at www.EHS.District196.org.

Sign up for parent email notifications on the home page of our website: Parent Email ListServe

FOR THE MOST UP TO DATE CALENDAR OF EVENTS VISIT THE EHS WEB SITE AT WWW.EHS.DISTRICT196.ORG. AND GO TO THE MONTH-AT-A-GLANCE CALENDARS.

		III. DIRE	CTORIES		
OFFICE STAFF	VOICE MAIL BOX	E-MAIL ADDRESS	<u>FACULTY</u>	VOICE MAIL BOX	E-MAIL ADDRESS
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EHS Staff Directory

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-		amanda adama @diatriat400 ama	Stacy Jameson	30914	stacy.jameson@district196.org
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Jim Becker					

Activities, Fine Arts and Athletics Directory

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AmbassadorsMichelle Lehmann	
Business Professionals of AmericaPaul Kovach	lorrie huesckler@district196 org
Chess TeamJoe Schulte	82422
Discussion Club Lissi Corbett 86585 Cheerleading Jessica Schmidt	
French Club	
German Club Sonja Dewing 86538 Cross Country Girls Lisa Langenhahn	
HAC	
Here and Now ClubLynsey Catchpool	
Interact	
LINK CrewAmy Cherner, Lynsey Catchpool	
Sue Haus, Mitchell Snobeck Swimming GirlsAndrew Michelson	
Math TeamLisa Kehe	
Mock Trial Lissi Corbett 86585 Volleyball Kathy Gillen	
Multicultural Student Union Dena Thorson 86710	
Nettonal Additional Contests Contests Contests (Nettonal Contests (Net	
National Forencial Acquisition (Chris MaDanald	00400
Adapted Floor Floorey Of	
Dechard Feir	
Navionana Basketbali Boys	9
Polodice Teams (FTC, FDC) Povid Handrickeen dove Phandrickeen are	
CADD Circid harrows Correct Pigure Skatting	
Science Olympiad Carrie Williams carrie williams @district106 org	
Charlis Club loof Martiner Helly Cohrese	
On a strong	
DOWNINIII SKIIIY	
Paul Koyash Section (1997)	
Video Bradustian Team Swilling Boys	
Wildcat Connection Matt Moore 82837 WrestlingZachary Hansen	zachary.hansen@district196.org
Women in STEM Julio Wayrungk 92542	
Women's Empowerment	
World Language Honor Society Flodio Hubbard Adapted Sottball ClJeff Anderson	
Yearbook	82422
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Chamber II, CacheJames Cox	
DrumlineDan Frankenield	christian.duncan@district196.org
ENCORE!JIM Cox, John Ratziati	
Fall PlayDarrion Brook	
One Act Play (Winter)	
Pep Bands, Jazz EnsemblesBrett Benson, Jazz 282218	
Doug Hart, Jazz 3	
Michael Pearson, Jazz I86563 Other	2222
Percussion EnsembleBrett Benson	
Policy, Public Forum and Athletic DirectorSandra Setter Larsen	
Lincoln-Douglas Debate TeamChris McDonald	
Speech Team Ross Eichele 36933 Intramural Sports Nick Johnson Nick Johnson	
Congressional Debate	85556
Technical TheatreJohn Ratzlaff	

ATTENDANCE/ABSENCE NOTIFICATION

To report a student absence:

- Parents/guardians are requested to call the Eagan High School
 Attendance Voice Mail (651-683-6915) before noon each day their student is absent.
- 2. You can also reach Attendance at 651-683-6911 from 7 AM 3 PM.
- 3. Please include the following information when calling:
 - · Your name and relationship to your student.
 - · Your absent student's name and grade.
 - · Day (Monday-Friday) and date of absence.
 - · Reason for absence.
 - A daytime phone number where you may be reached which allows us to verify your call, if needed.

Sample Message:

"This is John Doe, father of Mike Doe, grade 10. Mike will be absent Monday, September 18, because of illness. I can be reached at my work number 111-1111 during the day.

PLEASE DO NOT CALL THE MAIN OFFICE

PARENT ACCESS TO CAMPUS AND SCHOOLOGY

We are expecting you, as parents/guardians, to join the Eagan High School access programs in Schoology and Campus. By joining these programs, parents/guardians will have instant, online, timely, secure and no-cost access to school information about your students who attend Eagan High School. Specifically, you will have online access to your child's attendance, tardy, discipline, report cards, physical dates, and transcript data(CAMPUS). You will also have access to assignments and grading data for each class in which your child is enrolled (Schoology), with grading updated on a regular basis. Parents and guardians of new Eagan High School students will receive their access as school begins. Parents who do not have access to CAMPUS or Schoology or experience difficulties may call the CAMPUS Help Desk at 651-683-6919 or the Schoology Hotline 651-683-6962 for assistance.

SIGN UP TO RECEIVE PARENT EMAILS to stay "up to date" with your school

On the Home page of our website, scroll down to the bottom of the page and select **Parent Email ListServe**. Once inside, the system lets you select the general EHS News (Parent Information) and insert your preferred email address. You can also select several additional groups from which to receive emails (i.e.EHS Theater, EHS Boys Soccer.)

ACCESS EHS SCHOOL CALENDAR ON THE WEB

How to use the EHS Online Calendar:

Go to the EHS web site at **www.EHS.District196.org** and scroll over ATHLETICS found in the blue bar at the top of the page.

Click on SSC Calendar/EHS and it will open in a new window showing activities for the current week starting with the current day.

When looking for future activities, go to VIEW SCHEDULES on the right side and choose a program..









VOLUNTEER OPPORTUNITIES

Eagan High School has numerous opportunities for parents and community members to volunteer their time at EHS. Call **Sue McNamara at 651-683-6969**, **ext. 95556**, or email sue.mcnamara@district196.org if you are interested in volunteering your time at Eagan High School.

AUGUST 2021

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	2 PLEASE REGISTER FOR FALL SPORTS ONLINE through the MyPaymentsPlus system.	3	4	5	6	7
8	9 School Board Meeting 6 PM @ Dakota Ridge	10	11	12	13	14
15	16 First Day of practice for Fall Sports Teams	17	18	19	20	21
22	23 New Teacher Workshop	24 New Teacher Workshop	25 Teacher Workshop	26 Teacher Workshop	27	28
29	30 Adapted Soccer Begins Teacher Workshop 9th grade Parent/Guardian Orientation 6:00 pm	31 Teacher Workshop				

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			FIRST DAY OF SCHOOL **START TIMES** Grade 9 arrival time 7:40AM Grades 10-12 arrival time 11:00AM (Buses will run for both timesl.)	2 SECOND DAY OF SCHOOL Lifetouch photos Today! Regular Class Schedule	3 No School	4
5	6 Labor Day No School	7 No School	8 Eagan Academy Fall Registration begins School Resumes	9	10	11
12	School Board Meeting 6 PM @ Dakota Ridge	14	15	16	17	18
19	Teacher/Parent Meetings in classes "Walk Through the Student Schedule" 6:00-8:00 p.m.	21	22	23	24	25
26 Homecoming Week: Theme "Shake Down the Thunder"	27 Eagan Academy Fall Session Begins School Board Meeting 6 PM @ Dakota Ridge Powder Puff Flag Football - 6-9 pm	28 ASVAB Test AM	29 Dodgeball Tournament 6-9 PM	30 Pepfest @ EHS 1:45 p.m.		

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					No School - Data Assessment Day for Teachers Homecoming Football Game vs. Eastview	Homecoming Dance 8:00-11:00 p.m Main Gym.
3	4	5	6	Parent Teacher Conferences 5:30-8:30 PM, Student Commons and South Lobby	8 NO SCHOOL for Students Parent Teacher Conferences 7:30-9:30 AM, Student Commons and South Lobby	9
10	11 Lifetouch Photo Retake Day School Board Meeting 6 PM @ Dakota Ridge	12	13 PSAT - hours 1-5	14	15	16
17	18 Blood Drive @ EHS	19 FAFSA Completion Night 6:30 pm Library	20	21 NO SCHOOL - Teacher Education MN Conven- tion	NO SCHOOL - Teacher Education MN Convention	ACT offered at EHS (Academic Wing)
24/31	25 Dance Team begins	26	27	28	29	30

NOVEMBER 2021

EHS Attendance Voice Mail 651-683-6915 This line can be utilized anytime - day or night

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1 Girls Hockey begins Senior Yearbook Photos due by electronic submission	2 Election Day- no activities 6-8 pm	3	4	5 Teacher Professional Development Day No School for Students	6
7	8 Girls Gymnastics begins School Board Meeting 6 PM @ Dakota Ridge	9	10 Veterans Day Assembly 9 AM Gym	11	12	13
14	15 Girls Basketball, Boys Hockey, Alpine and Nordic Ski begin	16	17	18	19	20
21	22 Wrestling,Boys Basketball and Adapted Floor Hockey begin	23	24	25 No School THANKSGIVING DAY	26 No School	27
28	29 Boys Swim/Dive begins	30				

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1		1 Finals Day One Prep, 2, 4, PAWS,6	Pinals Day Two 1,3,5, PAWS, 7	3 NO SCHOOL FOR STUDENTS Teacher Staff Develop- ment and Workshop Day	4
5	6 Winter Tri Begins 7:40 AM in PAWS	7	8	9	10	11
12	School Board Meeting 6 PM @ Dakota Ridge	14 Freshmen Respect Retreat w/Youth Frontiers - all day	15	16	17	18
19	20	21	22	23	24 Winter Break NO SCHOOL	25
26	27 Winter Break NO SCHOOL	28 Winter Break NO SCHOOL	29 Winter Break NO SCHOOL	30 Winter Break NO SCHOOL	31 Winter Break NO SCHOOL	

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1 New Year's Day
2	3 School Resumes 7:40 AM	4	5	6	7	8
9	Eagan Academy Winter Session Begins School Board Meeting 6 PM @ Dakota Ridge	11	12	13	14 NO SCHOOL for Students, Teacher Data Assessment Day	15
16	NO SCHOOL Martin Luther King Jr. Day	18	19	Parent Teacher Conferences 6-8 PM, Student Commons and South Lobby	21 NO SCHOOL FOR STUDENTS Parent Teacher Conferences 7:30 - 8:30 AM, Student Commons and South Lobby	22
23/30	24/31	25	26	27	28	29

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5
6	7	8	9	10	NO SCHOOL for Students- Teacher Workshop Day	ACT Test offered at EHS Academic Wing
13	14 School Board Meeting 6 PM @ Dakota Ridge	15	16	17	18	19
20	21 NO SCHOOL Presidents' Day	22	23	24	25	26
27	28					

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5
6	7 Adapted Softball begins	8	9 Finals: Periods Prep, 2, 4, PAWS, 6	10 Finals: Periods 1 3 ,5, PAWS, 7	NO School -for students - Teacher Workshop Day	12
13	14 Softball and Track & Field begin Spring Trimester Begins PAWS 7:40 a.m. School Board Meeting 6 PM @ Dakota Ridge Baseball Arm Care begins	15	16	17 District 196 College Fair 4-6 PM @ Site TBD	18	19
20	21 Golf begins NO SCHOOL SPRING BREAK Baseball season begins	22 NO SCHOOL SPRING BREAK	23 NO SCHOOL SPRING BREAK	24 NO SCHOOL SPRING BREAK	25 NO SCHOOL SPRING BREAK	26
27	28 School Resumes Boys Tennis begins	29	30	31		

APRIL 2022

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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	Boys and Girls Lacrosse begins	ACT for 11th Graders Pre-ACT-10th Graders Digital learning day for Grades 9 & 12	6	7	8	9
10	11 Eagan Academy Spring Session begins	12	13	14	15	16
17	18 School Board Meeting 6 pm @ Dakota Ridge	19	20	21	NO SCHOOL FOR STUDENTS Faculty Data Analysis Day	23
24	Parent Teacher Conferences 6:30-8:00 PM, Student Commons and South Lobby	26	27	28	29	30

Follow us on Twitter @EaganHighSchool

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AP Testing this week	2	3	4	5	6	7
8 AP Testing this week	9 School Board Meeting 6 PM @ Dakota Ridge	10	11	12	13	14
15	16	17	18	Senior Class Wisdom Retreat w/Youth Frontiers	20	PROM Grand March at EHS Dance at MOA
22	23 NHS Induction Ceremony 7 PM, Auditorium	24	25	26	27	28
29	30 NO SCHOOL Memorial Day	31				

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	Seniors last day Seniors' Last morning of School Senior Graduation Rehearsal follows until 11:00 AM	Graduation Ceremony at EHS. All Night Senior Party planned by parents
5	6	7 Final Exams Periods: Prep, 2, 4, PAWS, 6	8 Final Exams Periods:1, 3, 5, PAWS, 7 Last Day of School for grades 9-11	9 Teacher Workshop 1/2 day	10 Have a great summer!	11
12	Eagan Academy Summer Session I begins School Board Meeting 6 PM @ Dakota Ridge	14	15	16	17	18
19	20	21	22	23	24	25
26	27 School Board Meeting 6 PM @ Dakota Ridge	28	29	30 Eagan Academy Session 1 ends		

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4 Fourth of July!	5	Eagan Academy Session Il begins Register to participate on Fall sports teams!	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21 Eagan Academy Session 2 ends	22	23
24/31	25	26	27	28	29	30

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

V. Personalization at EHS



LINK CREW

Eagan High School is continuing the LINK Crew program. LINK Crew is a national program designed to provide freshmen students with junior and senior mentors to help them successfully navigate through their first year of school. LINK Leaders will take part in 10 hours of training in the late summer that will provide them with skills for building connections with our incoming freshmen.

LINK Crew will sponsor several events throughout the school year including, Freshmen Tailgate, Dodgeball Tourney, Ice Cream Social, Amazing Race Competition and other events designed to promote successful outcomes for our freshmen. Please encourage your students to attend these events and become involved at FHS.

The first day of school begins at 7:40 AM on Wednesday, September 1. All freshmen students should report to the Student Commons and Gym. The day will begin with a large assembly followed by students working together in small groups with LINK Crew Leaders. The remainder of the student body will report to school at 11:00 AM and follow a modified schedule that will allow them to eat lunch and meet all of their teachers in classes. The day will conclude at 2:30 PM.

EHS HOMECOMING WEEK - Sept. 27 - Oct. 2

Eagan High School Homecoming Week runs from Monday, Sept. 27 – Saturday, October 2. The LINK Crew will host Powder Puff Football on Monday, Sept. 27 and the Eleventh Annual Dodgeball Tournament at 6 PM on Wednesday, September 29. There will be several other events during the week to get students involved in the Eagan community. One of the highlights will be the football game on Friday night (Oct. 1) against Eastview. The Homecoming semi-formal dance will be held on Saturday night, Oct. 2 in the EHS gymnasium from 8 PM - 11 PM.Tickets sold at the door. Guests must be pre-registered and approved.

FRESHMAN RESPECT RETREAT - Tuesday, Dec. 14

Freshmen students will have the opportunity to spend one school day with other freshmen as they participate in the Respect Retreat organized by Youth Frontiers. Over 500 freshmen students participated in our most recent retreat. It is a great experience for freshmen that will culminate with the Wisdom Retreat that students participate in during their senior year. Registration for the retreat is \$25 and can be paid in the MyPayments system. There is support for this payment at EHS - contact the counselor.





PAWS

Freshmen students, along with grades 10, 11, and 12, will be assigned a PAWS class. PAWS (People Achieving Wildcat Spirit) is our daily homeroom period that consists of freshmen, sophomores, juniors and seniors. The goal of PAWS is to make a large school smaller and provide our students with an adult advocate in the building. Students will remain with the same teacher all four years of their high school careers. Some of the activities during the daily 15-minute period that occurred last year were: food drives school-wide spirit competitions, grade checks and Eagan AM. In addition, it is a great time for our students to take 15 minutes out of their day to catch their breath as they move through a rigorous seven-period class schedule.



photo courtesy of MNShotz Photography

VI. Attendance Policy

District 196 School Board adopted Policy 503 and Regulation 503.2AR governing high school attendance. It sets the expectations that a major student responsibility is daily attendance. Each student's attendance, grade and discipline incidents are recorded electronically and available to parents online.

Chronic absenteeism is defined as missing more than 10% of school days for any reason. At EHS, this is equal to 6 days per trimester (or 18+ days per year). School attendance is important to both academic and social/emotional development. Students who are absent (excused or unexcused) from school at this rate miss out on the valuable learning activities that take place in the classroom, both with the teacher and with peers. While they may complete some or even all of the work missed, the learning experience is significantly altered. We understand that there may be circumstances that prevent a student from attending, however we expect those absences to be limited. Action will be taken for those students that have chronic absenteeism. This action may include: parent meetings, classroom interventions, improvement contracts, or potential delay of credit.

1. Expectation

Excessive absences may have adverse consequences due to the inability of students to keep up with course assignments, activities, assessments, etc. With the exception of the school-authorized and verified absences noted below, high school students are expected to attend every class every day.

2. Excessive Absence Rule - Notification/Intervention Process

- 2.1 Each student's attendance, grade and discipline incidents are recorded electronically and available to parents online.
- 2.2 When a student reaches his or her seventh absence in a specific trimester course, notification of the absences will be communicated to the student's parent/quardian. This notification will also advise that there may be adverse consequences, which may include loss of credit due to the student's inability to keep up with course assignments, activities, course assessments, etc.
- 2.3 When the number of a student's absences reaches 10 in one trimester (excluding absences specified in section 3.1 below), the school's designated administrator will review and investigate the reasons for the absences and determine a course of action which may include one or more of the following:
 - 2.3.1 Parent meeting;
 - 2.3.2 Parent meeting with teacher(s) and counselor, and/or
 - 2.3.3 Development of an attendance intervention plan including withholding a course credit.

3. Types of Absences

- 3.1 Absences which are not counted in the excessive absence rule include, but are not limited to:
- 3.1.1 School-sponsored curricular and cocurricular activities;
- 3.1.2 Official religious holidays;
- 3.1.3 Death of an immediate family member (parent, step-parent, guardian, sibling, grandparent);

- 3.1.4 Unique or emergency circumstances which are authorized (or, whenever possible, pre-authorized) by a school administrator:
- 3.1.5 Chronic or long-term illnesses which are verified by a doctor's signed statement and authorized by a school administrator;
- 3.1.6 Authorized appointments with school personnel;
- 3.1.7 Military deployment of a family member, and
- 3.1.8 In-school suspension, out-of-school suspension and transitional study hall (removal from class for one or more class periods).,
- 3.2 Absences which are counted in the excessive absence rule include, but are not limited to:
- 3.2.1 Verified Absences which are verified by the parent/guardian with reasons accepted by the school. Accepted reasons are:
- 3.2.1.1 Illness;
- 3.2.1.2 Medical or dental appointments that cannot be made outside of school time, and
- 3.2.1.3 Pre-authorized, pre-planned absences of one day or more. This must be arranged prior (preferably at least one week) to the absence in order to be verified.
- 3.2.2 Unexcused Unexcused absences will be treated with consequences in accordance with the behavior expectations and consequences for misbehavior outlined in district policy and administrative regulation. Unexcused absences occur when a student chooses to be absent from school without school approval. Consequences which may include, but are not limited to, detention and in-school or out-of-school suspension will be assigned to students who have unexcused absences. Students with unexcused absences from one or more class periods on seven school days per year may be identified as truant and subject to Administrative Regulation 503.2.1AR, Truancy, in compliance with state law on compulsory instruction.
- 3.2.3 Tardies Tardies are defined as being late to class without a pass. Consequences such as detention and in-school or out-of-school. Suspension may be assigned to students with excessive tardies.

4. Make-Up Work-

Class absences necessitate make-up work, which, if not completed on time, may lead to failure or incomplete grades. Teachers must allow students to complete missed work, assignments, tests, quizzes, etc., but it is the student's responsibility to consult their teacher about absences from class and required make-up work. Students generally have two days per day of absence inwhich to turn in make-up work. Regulation/503.2AR/4-27-15

Tardy Interventions

First Intervention: Teacher imposed consequence. Teacher will contact parent. Second Intervention: After school detention assigned; notification to parent. Third Intervention: Consequences assigned.

Future Interventions: parent intervention meeting, truancy court referral.

VII. Curriculum

Graduation Requirements*

- Took the grade 11 ACT Plus Writing during the statewide administration in grade 11 to meet requirements in writing, reading and mathamatics.
 - If unable to participate in the grade 11 ACT Plus Writing statewide administration or receive a valid score in each subject students may participate in a variety of other exams including the ASVAB, Accuplacer plus writing, SAT, MCA exams, or other National administrations of the ACT plus writing exam.
- 2. Complete at least 66 required and elective credits:
 - English 4 years (12 credits), must pass a Literature course in grades 11 and 12
 - Social Studies 4 years (12 credits), must pass Economics in grade 12
 - Science 3 years (9 credits)
 - Math 3 years (9 credits)
 - · Health 2 credits (Issues I and Issues II)
 - Physical Education- 4 credits
 - Safety Ed 1 credit (Driver's Training and CPR)
 - Arts -1 credit in Visual Arts or Performing Arts or other courses as identified in the on-line Student Registration Guide
- Electives 16 credits (not more than 12 in Music or Work Experience). In addition:
 - No more than 12 credits in Music (Band and/or Choir) may be counted towards graduation.
 - No more than 12 credits in "on-the-job" work programs may be counted towards graduation.
 - · Considering "Early Graduation"?... see your counselor soon to start planning.
 - Safety Education: Students will receive a waiver if they can document both CPR certification and a Driver's Permit or waiver and credit if they also complete "Credit by Assessment". Student may choose to complete this requirement via Community Education at 651-423-7720.

*NOTE: Adjustments to the graduation requirements may be made in response to changes in state and federal laws and or standards.

GRADE POINT AVERAGE (MPA) AND GPA (Grades 9-12)

<u>Marking</u>	<u>System</u>

Α	=	4.00	D+	=	1.30
A-	=	3.70	D	=	1.00
B+	=	3.30	D-	=	0.70
В	=	3.00	Ε	=	0.30 (Social Pass
B-	=	2.70	F	=	0.00
C+	=	2.30	Ρ	=	Pass
С	=	2.00	NC	=	No Credit
C-	=	1.70	NG	=	No Grade

The mark point average (MPA) is computed by the following procedure: multiply the number of grades by their value, sum and divide by the number of grades.

For example: suppose a student received an 1 A, 2 B's and 3 C's one trimester.

 $(1 \times 4.0) + (2 \times 3.0) + (3 \times 2.0) = 4.0 + 6.0 + 6.0 = 16.$

6 (credits attempted) 16 (mark points)

Mark-Point Average = 2.66

GRADE/PASS OPTION

A student at Eagan High School may take <u>one class</u> per trimester on a "Grade/Pass" basis. During the first 30 days of class, the student must obtain a "Grade/Pass" form from the office and return this signed form to the Counseling Office. "Grade/Pass" applications will NOT be accepted after the first 30 days of class. *All "Grade/Pass" students in any course will take all tests and quizzes, turn in all regular class work, and receive grades along with other students.* Only the final mark is a "Pass" or "No-Credit" mark. The subject taken on a "Grade/Pass" basis will not be averaged into a student's class rank, honors rank, or honor roll standing. A special feature of the "Grade/Pass" option allows a student to convert from a "Grade/Pass" option to a final letter grade. Students must notify their teacher on the last day of class that trimester of their choice. If a student is taking a class on this basis and is removed from class or determined to be cheating/plagiarizing, the student will receive a grade of "F" for the course and be assigned to structured study hall for the rest of the trimester.

COMMENCEMENT

Eagan High School graduation exercises will be **Saturday**, **June 4**, **2022**. The ceremony will be planned by the senior class. Early graduates are invited to participate in the graduation ceremony with their classmates. All diplomas will be dated and issued on or after June 4th, 2022. Any senior who has nine or fewer credits left to meet EHS graduation requirements may participate in the June graduation ceremonies but <u>will not</u> receive a diploma until credits are completed. However, any senior who is short credits, yet within this parameter, must also be enrolled at Eagan High School or at one of the alternative learning centers with whom we work (ALC, DCALS, ABE, etc.). If the senior has "dropped", and is not attending school he/she is not eligible to participate. Those with insufficient credits will not receive a diploma until all graduation requirements have been satisfactorily met. Seniors participating in the ceremony must comply with expectations for dress and decorum and pay the Graduation event fee.



DIPLOMAS AND GRADUATION (CLASS OF 2022)

A senior must fulfill all EHS and District 196 requirements in order to achieve graduation.

Diplomas will be issued only to those who:

- 1. have successfully met all EHS and District 196 credit requirements.
- 2. have returned all school property (books, equipment, uniforms, ipads and cords etc.).
- 3. have paid all fines and fees as required (lost or damaged materials, purchases, fund raising accounts, parking finesetc.).
- 4. have fulfilled all disciplinary consequences.
- 5. have submitted all PSEOP transcripts/report cards for EHS credit approval.
- 6. have taken MCA's, ACT or ASVAB Test.

EAGAN ACADEMY

The purpose of Eagan Academy is to build students' academic skills and success in school. Eagan Academy will offer students the opportunity to make up previously failed required classes while providing additional support with assignments, and promote student success and connectedness to school.

Students who participate in this blended learning class for 6 weeks may earn up to 3 required credits. A student who is absent for more than one class period may not receive credit for the course. Three tardies will equal one absence. Students will not earn traditional grades in these courses. After completion of the courses students will either earn a "pass" grade or "no grade" to be added to their transcript. The student's GPA will not change. Courses will be held after school (2:30-4:50~p.m.), on Monday, Tuesday, Wednesday, and Thursday.

Students must register using the online Eagan Academy registration form. Registration forms are available on the EHS home page or from the counselor.

Course offerings are subject to change due to the number of student registrations and faculty availability. Some classes have limited enrollment, and preference for sessions will be given by the date the application is returned. Classes may be cancelled due to a lack of enrollment. All regular school rules are in effect during Eagan Academy.

Eagan Academy Course Schedule* - School Year Sessions

Fall Session begins: September 20, 2021 Winter Session begins: January 10, 2022 Spring Session begins: April 11, 2022

* Registration for each of these sessions starts the first day of each trimester. Classes run right after school, Mondays - Thursdays

Eagan Academy Summer Sessions

Summer Session; June 13, 2022 *Summer Registration will begin May 2, 2022

FAILURES AND INCOMPLETES

When a student is having academic difficulty in a class, the teacher should be consulted for assistance. It is also suggested that the student inform his/her counselor of the problem, especially if grades in more than one class are being affected.

<u>Students who fail a required class</u> must see their counselor without delay to make arrangements for repeating the course in Eagan Academy or Summer Sessions. Failure to make up required courses will jeopardize a student's graduation. Credits for failed elective subjects must also be made up. The advice of the school counselor should be sought in

deciding which classes should be repeated and where substitute credits are acceptable. Make up of required courses must be done through Eagan Academy or Summer School.

Incomplete grades are assigned at the discretion of the teacher and request of the student to those students who have not successfully completed required class assignments/expectations or met the required outcomes during the trimester. When students receive an incomplete grade, they should see their teacher as soon as possible to arrange for needed make-up work and turn it in on time. The deadline for making up an incomplete grade is the end of the 4th week (20 school days) into the next trimester. Incomplete grades that are not made up will result in failure for the course and, as a result, loss of credit. No separate report card/ notification is issued for completion of incompletes. The final grade is recorded on the official transcript once it has been determined by the teacher.

FINAL EXAMS/ ASSESSMENTS

Final exams and graded culminating activities are held at the end of each trimester during two final exam days. Two-hour blocks of time will be scheduled for most classes. A schedule for those exams will be: 1st Day: 2, 4, PAWS 6. 2nd Day: Hours 1, 3, 5, PAWS, 7. **Final exams will not be given early for any reason**. Students absent during finals will arrange to make them up as soon as possible with their teachers. If they are not completed by the time a grade must be reported, an Incomplete my be recorded.

GRADE CHANGE

Changes in the final grade occur only when a clerical or calculation mistake has taken place. The Counseling Office, in conjunction with the teacher, will handle requests of this nature.

GRADE REPORTS

As mid trimester approaches, parents and students should check the Campus Portal for an update of academic progress. At the conclusion of each trimester during the week following final exams the final grade will be posted into the Campus transcript. In addition, teachers will email notices of student excellence and deficiency to parents. Parental communication with teachers, counselors and administrators is encouraged. Our voice mail system, as well as e-mail, is especially useful for this process. No report cards are mailed.

In addition to the grades of A, B, C, D and F, the following grade options are available.

- Incomplete. This is for the student who has not completed ALL work due to illness, lack of completion despite adequate ability level on the part of the student, and/or other intervening circumstances. Because Eagan High School believes good attendance and good effort are required for a passing grade, our policy has been to assign a grade of I (Incomplete) to the students who fail to measure up to individual expectations. This grade prevents the D- reward for such behavior, but still allows the student opportunity to redeem the grade. If the students meet the work expectations (quantity and quality) for the course, by the deadline, the grade can be changed to an appropriate letter grade. See "Failures and Incompletes."
- This indicates a passing grade (with credit) for students who elect to take a course on a Grade/Pass basis and for courses made up in Eagan Academy or summer school.
- NC This indicates a failing grade (no credit) for students who elect to take a course on a Grade/Pass basis. It is also used for students who enrolled late in the course.

NG This indicates that the student remained in the class, attended the classes, completed all work, and remained in good standing. This grade does not negatively affect the GPA.

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THE HONOR CODE - Academic Integrity Policy

Academic integrity on the part of all students is basic to the individual growth and development realized through Eagan High School coursework. When cheating or plagiarism occurs, the teaching/learning process and school climate are seriously undermined and student growth and development is compromised. Cheating and/or plagiarism also prevent the teacher from truly evaluating the student's level of mastery.

Definitions

Cheating: presenting as your own the work of another, using someone else's work, words and/or ideas and claiming them as your own. Some examples of cheating include, but are not limited to the following:

- copying and/or providing for another person an examination, assignment or other work to be graded;
- the use of unauthorized "cheat sheets" or electronic retrieval devices (calculators, cell phones, computer, etc.);
- 3. buying/selling examinations, tests, papers.
- 4. having another student take an exam, write a paper or assignment for you;
- 5. receiving and/or providing test questions/answers prior to or after taking examination.

Plagiarism: a form of cheating; taking another's words, thoughts or ideas and representing them as your own. Some examples of plagiarism include but are not limited to the following:

- 1. using all or part of another's speech, paper or ideas as your own;
- 2. using a direct quote without citing the source;
- 3. copying a passage word for word and not using quotation marks;
- 4. substituting words or rearranging the phrasing of a passage without indicating that changes have been made;
- 5. rearranging the order of sentences or ideas from the original passage and presenting it as your own;
- 6. not acknowledging or documenting sources.

Student Responsibilities

Each student has a responsibility to:

- 1. not participate, either directly or indirectly in cheating or plagiarism;
- 2. actively discourage cheating or plagiarism or cheating;
- 3. report any known incidents of plagiarism or cheating;
- 4. abide by the Honor Code.

Teacher Responsibilities

Each teacher has a responsibility to:

- inform students of the Eagan High School cheating/plagiarism policy and of any specific interpretation of the policy unique to a given course;
- 2. actively discourage cheating and plagiarism by students;
- 3. contact parents/guardians of a student involved in cheating and/or plagiarism.
- 4. document the behavior in student records.

Parent Responsibilities

Each parent has a responsibility to:

- 1. actively support the EHS Honor Code.
- 2. educate his/her child about academic integrity.

<u>Consequences</u> (not limited to the ones mentioned and may be assigned in combination)

- 1. Students involved in cheating may receive a "0" (no credit) on the test/assignment in question.
- Students involved in plagiarism of a paper/assignment may receive a "0" (no credit). Students may be required to resubmit the assignment in order to be eligible to successfully pass the course.
- Parent(s) will be informed and a notation of the violation will be placed in the student's discipline records.
- 4. Students may be removed from the course with an "F" grade.
- 5. Scholarship, leadership and honors opportunities may be denied.
- National Honor Society membership and LINK Crew membership may be revoked or denied.
- 7. Letters of recommendation may be denied or revoked.

HONORS STATUS OVERVIEW -

The Honors Staus is designed to:

- Recognize students who take a significant number of Advanced Placement (AP), College in the Schools (CIS) or Honors courses.
- 2. Encourage students to enroll in the most challenging courses.
- 3. Provide a "with Honors" addition to the Graduation Recognition.

HONORS STATUS QUALIFICATION

To qualify for Honors Status at Eagan High School, students must meet the following criteria:

- Students must complete at least 24 trimester courses of Advanced Placement (AP), College in the Schools (CIS) or Honors courses (from the list that follows) throughout grades 9-12.
- 2. Students must successfully complete each course with a grade of C or better.
- 3. The Grade/Pass option of "P" will not count as an honors course for this designation.

Honor Courses which apply are:

ENGLISH	MATH	SOCIAL STUDIES	SCIENCE	WORLD LANGUAGES
Honors English A, B, C, (9)			Honors Physical Earth Science A, B, C (9)	CIS: French (12)
Honors Literature/ Writing I & II (10)	Honors Algebra II A, B, C,	AP: US History A, B, C (10)	Honors Biology A, B, C (10)	CIS: Spanish (12)
Honors Speech (10)	Honors Pre-Calculus A, B, C,	AP: European History A, B, C (11)	Honors Chemistry A, B, C (11)	CIS: German (12)
AP: Lang./Comp A, B, C (11)	AP: Statistics A, B, C	AP: Economics A, B, C (12)	AP Physics A, B, C (12)	
AP Literature A, B, C (12)	AP: Calculus A, B, C	AP: Psychology A, B, C (12)	AP: Chemistry A, B, C (12)	VISUAL ARTS
CIS: Literature(12)	Multi-Variable AP Calculus A, B, C	Developmental Psychology (12)	CIS: Physiology A, B, C (12)	AP: Art Portfolio (12)
CIS: Writing (12)	AP: Computer Science A, B, C		AP: Biology A, B, C (12)	
CIS Communications (11-12)	UMTYMP (U OF MN)		CIS: Animal Science-SES A, B, C (12)	

THE CRITICAL ELEMENTS TO COLLEGE ADMISSION WILL CONTINUE TO BE:

- The challenging courses taken by the student
- College Entrance Examination Scores (students who challenge themselves get higher test scores!)
- Co-curricular and school program participation
- · Participation in activities outside of school including service activities
- · Special talents
- · College Application/Essay
- Letters of Recommendation
- Interview
- Reputation of a student's high school (Eagan High School's reputation is very strong)
- Other (cultural and geographical diversity, family alumni, etc.)

Class Rank

Class rank or percentile will only be reported directly to the military/scholarship in the rare event that it must be reported in order for the student to be considered. Other than those unique circumstances, class rank information will not be available to colleges, scholarships, students or families.

How will students be recognized at the time of Graduation?

90th Percentile: Summa Cum Laude 80th Percentile: Magna Cum Laude

70th Percentile: Cum Laude

* Students in these groups with Honors Status (see p. 26) will be recognized for Honors

Status as well at Graduation and graduate "with honors".

HONOR ROLL AND ACADEMIC LETTERING

An Honor Roll will be prepared after each trimester listing students with an "A" (3.666) average for each trimester. Students earn an Academic Letter Award for two consecutive trimesters of "A" honor roll status

Minnesota Statewide Test Dates

All Minnesota public school students in grades must take the MCA assessments or are required to take on of a variety of other national standardized tests. State approved standardized tests include: ACT, SAT, Accuplacer or ASVAB. The ACT will be offered free of charge to all grade 11 students in spring of their junior year. The Pre-ACT will be offered to all sophomores at the same time.

NATIONAL HONOR SOCIETY - Induction Ceremony is Monday, May 23rd

Students who have completed winter trimester of their sophomore year with a cumulative Grade Point Average of 3.8 may be considered for National Honor Society. In addition, students in grades 10-11 with a 3.6 G P A and above and Honors Status may be considered for membership. Membership in the local chapter is an honor bestowed upon a student. An application process is required for those who meet the requirements. Selection for membership is by a faculty council and is based on outstanding scholarship, service, leadership and character. Membership may be denied or revoked for student violations of any rules or policies including but not limited to plagiarism, cheating, chemicals, alcohol, forgery or insubordination. Membership will be revoked for lack of active participation, failure to earn community service hours and/or failure to attend meetings as required. Once selected, members have the responsibility to continue to demonstrate the qualities which earned them membership. An Induction Ceremony will be held on Monday, May 23, 2022, for new inductees and returning members. New members must participate in our Induction Ceremony. Membership is transferred along with a student to a new school.

Leadership

The student who exercises leadership:

- Is resourceful in proposing new problems, applying principles and making suggestions.
- · Demonstrates initiative in promoting school activities.
- Exercises influence on peers in upholding school ideas.
- · Contributes ideas that improve the civic life of the school.
- Exemplifies positive attitudes.
- Inspires positive behavior in others.
- Demonstrates academic initiative.
- Successfully holds school offices or positions of responsibility, conducting business
 effectively and efficiently, and without prodding, demonstrates reliability and dependability.
- · Is a forerunner in the classroom, at work and in school or community activities.
- Is thoroughly dependable in any responsibility accepted.

Service

The student who serves:

- · Is willing to uphold scholarship and maintain a loyal school attitude.
- Participates in some outside activity: Girl Scouts, Boy Scouts, church groups, volunteer services for the aged, poor or disadvantaged.
- Volunteers dependable and well-organized assistance, is gladly available and is willing to sacrifice to offer assistance.
- · Cheerfully and enthusiastically renders any requested service to the school.
- Is willing to represent the class or school in interclass and interscholastic competition.
- Does committee and staff work without complaint.
- Shows courtesy by assisting visitors, teachers and students.
- Volunteers to provide willing service to the community, not just to fulfill a requirement.

Character

The student of character:

- · Takes criticism willingly and accepts recommendations graciously.
- Consistently exemplifies desirable qualities of behavior (cheerfulness, friendliness, poise, stability).
- · Upholds principles of morality and ethics.
- Cooperates by complying with school regulations concerning property, programs, office, halls, etc.
- · Demonstrates the highest standards of honesty and reliability.
- Shows courtesy, concern and respect for others.
- Observes instructions and rules, punctuality and faithfulness both inside and outside the classroom.
- Has powers of concentration and sustained attention as shown by perseverance and application to studies.
- Manifests truthfulness in acknowledging obedience to rules, avoiding cheating in written work, and showing unwillingness to profit by the mistakes of others.
- Actively helps rid the school of bad influences or environment.

In order to be considered for this honor, the student must complete an application and information form which is given to eligible students in April. Student eliibility will first be determined by GPA. The areas of leadership, service (24+ documented hours that are not required by another organization from June until the time of application are required), and character must be demonstrated by the student and verified in the application. Grade point and/or Honors Ranking, and academic success must be maintained throughout high school in order to remain a member. All NHS members are required to complete 12 hours of verified community service per trimester and to attend NHS meetings in order to remain members.

POST-SECONDARY ENROLLMENT OPTIONS PROGRAM (PSEOP)

Junior and senior students who are considering enrolling in the PSEOP <u>are required to meet with their counselor and parent(s)</u> to learn about the program's options and requirements. NO PSEOP credits will be accepted at EHS without a signed agreement between the student, parent(s) and the principal or principal's designee. Diplomas will be issued only after PSEOP grades are turned in at EHS and books are returned to colleges as required. Parking permits for EHS are not guaranteed to PSEOP students.

SENIOR CLASS PHOTOS FOR YEARBOOK

Yearbook photos for seniors are due no later than **Monday, November 1, 2021.** Seniors must submit them digitally directly to Jostens online by going to: https://images.jostens.com/login. If it does not automatically log you into the site, enter user name: 416204122. Browse to select the photos(s) you wish to upload. Enter information about the photo. Provide contact information in case the staff needs additional information. Click on "Save Details."

REGISTRATION

Course registration plans for the 2022-2023 school year will be given to students and parents early in the winter trimester. Students are encouraged to plan ahead for a four-year plan of course selection. Registration is done "on-line" at EHS.

VIII. Co-Curricular - Athletics and Activities

District 196 believes that the co-curricular program of the school plays a substantial and important role in providing successful and meaningful experiences for students. In addition to a comprehensive list of courses, Eagan High School offers a wide variety of school activities to meet students' interests and needs. These activities are grouped into three categories: student activities, fine/performing arts and athletics. All students are encouraged to participate according to their interests and abilities. Students are required to pay activity fees for all athletics, performing arts and some of the activities.

ACTIVITY FEES FOR DISTRICT 196

Activity fees will be charged each student for participation in all athletic and most fine arts and student activities. Students will not be allowed to practice or participate in these activities until they have filled out and signed the enrollment form and paid the necessary fee. Student participants in athletics, cheer leading and dance team must have a current physical on file at school.

The fees, as approved by the Board of Education, are as follows:

ATHLETIC PARTICIPATION FEES

\$110	\$149	\$165	\$176	\$204
Adapted Athletics 7th -12th Grade Participants ************* \$100 Fall Performance Dance	All 9th Grade participants All middle school participants on high school teams	Cheerleading Cross Country Dance Team- Comp (Winter) Nordic Skiing* Tennis (Grades 10-12) (Alpine Skiing* requires a lift pass and no additional par- ticipation fee.)	Baseball Basketball Figure Skating* Golf* Gymnastics Lacrosse* Swimming Soccer Softball Track Volleyball Wrestling (Grades 10-12)	Football Hockey (Grades 10-12)

^{*}Practices for these sports may be held off campus. Students may be responsible for their own transportation to practices. A fee cap will be set per individual student per year (Fine Arts and Athletics). Intramural fees and fall performance dance do not apply to cap. Fees will be waived for students qualifying for free and reduced meals and foreign exchange students. After the first week, refunds will be given using athletic director's discretion. (Injury, relocation of family, etc.)

For complete Athletic/Activities information go to **www.EHS.District196.org** and click the appropriate tab at top of page.

ARTS AND ACTIVITIES PARTICIPATION FEES FOR DISTRICT 196

\$88 per activity (10-12)	\$55 per activity (9-12)	\$66 per activity (9)
Dance Shows Debate Drumline ENCORE! Instrumental Ensembles Musicals One-Act Play Full length plays Speech Vocal Ensembles	Chess Team Math Team Mock Trial Quiz Bowl/Knowledge Bowl Science Olympiad Robotics Team	Any 9th Grade student participating in <u>any</u> of the Fine Arts/Academic/Activity events.

A cap (Fine Arts and Athletics) will be set per individual student. Intramural fees do not apply to cap.)
Fees will be waived for students qualifying for free and reduced meals and foreign exchange students.
After the first week, refunds will be given using Fine Arts/Activities Director's discretion. (Injury, relocation of family, etc.)

No District Fee Is Required For:

Yearbook, Newspaper, Pit Orchestra, Student Government, Tech Theatre, National Honor Society, National Forensic League, SADD, Pep Bands, Clubs, Video Tech Crew, Eagan AM, Ambassadors. (Membership fees may be assessed for National Organizations.)

CO-CURRICULAR PARTICIPATION AND ILLNESS

Please be aware and notify students participating in activities of the school's position regarding student absenteeism and illness:

- 1. Students who practice, rehearse or play in competition or activities must attend <u>at least four class periods</u> on the day of the activity. It is the school's position that, if students are too ill attend school, they are too ill to participate in co-curricular activities.
- 2. Activities are never to be used as an excuse for being late for school.
- 3. In the event of an extenuating situation regarding a student's participation, the Principal Team member in charge will make the final decision. If there are any concerns regarding the above policies, please contact us.

LOCAL ACADEMIC ELIGIBILITY RULES

In grades 9 -12 a student must be passing five (5) classes in the previous trimester to be eligible for participation at the beginning of the activities season. If the student is not passing five (5) classes, a principal will develop a plan for the student that may include ineligibility for a time period until the student is passing or ineligibility from that point forward.

ATHLETICS, ARTS AND ACTIVITIES CODE

(All activities, teams and groups.) During the calendar year, regardless of the quantity, a student shall not:

- · use or possess a beverage containing alcohol
- use or possess tobacco, including e-cigarettes and vaping devices
- use or consume, have in possession, buy, sell or give away any other controlled substance or paraphernalia

MSHSL ELIGIBILITY Rules regarding inappropriate behavior by students:

- •After confirmation of a Mood-Altering Chemicals violation following the last day of a student's tenth grade school year, the student will no longer be eligible to serve as a team captain or in a similar leadership position.
- •Students at Eagan High School have the right and privilege to participate in cocurricular programs and other school sponsored activities and events, including, but not limited to, assemblies, graduation and dances. Student participation in school sponsored cocurricular programs, attendance at activities and events, eligibility for awards, recognition and captain positions may be denied based on inappropriate conduct at school and/or in the community.
- •After confirmation of a Mood-Altering Chemicals violation during a season in which the student is a participant, the student will not be eligible for awards voted on by the team or selected by the coaching staff. If a violation occurs following the last day of a student's 10th grade in school, they will no longer be eligible for school sponsored awards. School sponsored awards include but are not limited to: Team Captain, Athena Award, Excel Award, Athlete of the Year and Scholar Athlete. Students may be considered for non-school sponsored awards which are beyond the control of the school. Examples include: All-Metro, All-State and All-Star teams.

District 196 has determined the following admission fees:

Athletics (per event)

Adults - \$7.00

Students - \$5.00 for Football (only)

Sr. Citizens (age 62+) - may attend regular season athletic events at no charge.

Theatre Productions: Plays

Adults - \$7.00

Students - \$5.00

Sr. Citizens (age 62+) - \$5.00

<u>Theatre Productions: Musicals and ENCORE!</u>

Adults - \$9.00 Students - \$5.00

Sr. Citizens (age 62+) - \$7.00

Athletic passes will only be accepted at District 196 school hosted events. They are not honored at Section or State Events.



IX. General Information

ACCIDENTS

Students are to immediately notify the supervising teacher or coach if injured at school or while participating in a school activity.

Students and parents should plan to visit college/university campuses on non-school days or outside of school hours. If this is not possible and students will be absent from one or more

ACT and Pre-ACT at EHS

On Tuesday, April 5, 2022, Juniors will take the ACT at EHS. No fee will be charged. The test will be given in classrooms from 7:25 am to 1:00 pm. This will be an official ACT test. Sophomores will take the Pre-ACT on the same day.

COLLEGE FAIR

Again this fall, the National College Fair will offer Virtual Programming to Minnesota schools and students. We will share more information as it develops in September. Check with counseling for details.

District 196 offers a College Fair each spring at one of the high schools. It is open to all 196 students and families. More information will be shared as it develops.

COLLEGE AND UNIVERSITY VISITS

Students and parents should plan to visit college/university campuses on non-school days or outside of school hours. If this is not possible and students will be absent from one or more school days, a Pre-Planned Absence form must be filled out, signed and authorized <u>prior to the absence</u>. If this process is followed, the absence will be verified. Forms are available in the Attendance Office.

DAILY ANNOUNCEMENTS

Students and faculty who wish to make announcements regarding student activities must have the announcement approved, in writing, by the faculty advisor and administrator by 8:30 a.m. The announcements may be for ETV, the web site, Eagan AM and/or the electronic message boards. Announcements are published every day on the EHS web site and on ETV.





DANCES AT EHS AND PROM

School dances (excluding Prom) are planned by Student Government for EHS students. Current EHS I.D. Cards are required to be shown at the admission station.

A \$5 fee will be charged if you do not have your student I.D. Any guests at dances must:

- 1) Be <u>pre-registered</u> and <u>approved</u> using the "Dance Guest Request" form available on the web site www.EHS.District196.org prior to the dance.
- 2) Be of high school age and present photo identification at the dance entrance.
- 3) Only one guest per event is allowed per EHS student.
- 4) EHS host must be present at the dance with his/her guest.
- 5) Guests must be under the age of 21 and/or attending grades 9, 10, 11, or 12.
- 6) EHS reserves the right to deny guest's attendance.

All students at dances must follow EHS behavior and dress expectations including but not limited to:

- All coats, jackets, bags or purses will be checked. No face masks or face paint is allowed. All school rules apply to all who attend.
- 2) Students will not have locker access at dances.
- 3) ISD 196 Dress Code will be enforced.
- 4) Once students choose to leave the dance they may not return.

<u>Prom</u> Eagan High School Prom is planned for Saturday, May 21, at EHS and the Mall of America in Bloomington, MN. Juniors and Seniors at EHS are allowed to attend. Tickets are sold in advance at Eagan High School (in early May). Students may bring **preapproved** guests provided they are in grades 10, 11, or 12 or under age 21.

DRESS, GROOMING T-SHIRT DESIGN AND POLICY

Clothing may not include words or visuals which are obscene, abusive, disruptive or discriminatory, or which advertise alcohol, tobacco, narcotics or drugs. Dress or grooming which is disruptive of the classroom or school atmosphere is not allowed. Shoes must be worn at all times for health and safety reasons. EHS Class or Activity apparel including T-shirts and jerseys must be pre-approved (see T-shirt Designed/Ordered Spiritwear policy below). No face masks may be worn at any time. Students will be subject to disciplinary consequences in the event of noncompliance with these regulations.

T-SHIRT/SPIRITWEAR POLICY

EHS students must preapprove the design sales and delivery plan of all apparel before ordering with classmates/teams/groups. The design, price, distribution plan and order form must all be prepared with a Principal's signature. Any student apparel that does not follow and meet this policy may be banned from school and school events.

- 1. Students prepare a printed/emailed design of the front and back of the proposed T-Shirt or Jersey. All slogans and/or pictures must be included in the written design. The proposed shirt/jersey color and sizes to be sold should also be listed in the written proposal, as should be targeted sales group. A bookkeeping plan must also be included in the written proposal (shirt/jersey cost, sale dates, location of sale collections, people collecting money, proof of purchase lists, etc.)
- 2. The printed design and bookkeeping plan must be dropped off in the Main Office for administrative approval prior to accepting any orders.
- 3. Upon approval, an order form is designed with a picture of the front of the shirt and the back of the shirt clearly shown, along with an HS administrator's signature. The order form has the shirt/jersey cost, various sizes, quantity, and tentative shipping dates clearly identified. EHS will make copies of the order form and make them available to students.
- 4. Orders are taken by the students and the shirts/jerseys are then ordered.
- 5. A delivery plan is developed so that the distribution is done in an organized way no one gets new apparel unless they have paid for it!

EHS will not allow shirts/jerseys to be sold to students unless this policy is followed. Parents should not give money to students unless they are shown an order form with drawings, the cost, and an administrator's signature of approval clearly listed. Inappropriate shirts/jerseys (inappropriate words, messages and/or pictures) will not be allowed at EHS at any time. School Spirit is always encouraged at EHS, but it must be done appropriately.

ELIGIBILITY RULES, EXPECTATIONS AND CONDITIONS FOR ACTIVITIES

Students at Eagan High School have the privilege to participate in co-curricular programs and other school-sponsored activities and events, including, but not limited to, assemblies, graduation and dances. Student participation in school-sponsored co-curricular programs and attendance at activities and events may be denied based on their conduct at school and in the community.

FUND RAISING

<u>All</u> fund raising activities must have prior approval by the principal team. This includes before, during and after school, as well as on district-provided transportation or at school-sponsored events. School organizations that would like to sponsor a fund raiser must secure an application from the Principal's Office. Individual students are not permitted to sell items to raise money. Booster groups representing EHS must work with the co-curricular principals for pre-approval of fund raising.

HALL PASSES/LIBRARY PASSES

Passes are required at all times. Students must not leave the classroom without a pass from the teacher. Passes are issued for a specific destination and are not to be used for any other purpose. Passes to the library will be given by a study hall teacher, classroom teacher, or by the library staff. Students need to sign in and sign out of the library. Students leaving the building for the parking lot must have a pass to do so from the Attendance Office. Misuse or forgery of a pass will result in disciplinary consequences. The library is available for students after school most days.

LOCKS AND LOCKERS

Hallway lockers are equipped with combination locks; students will not be allowed to affix any other locks to them. Locks are not provided for physical education or co-curricular activities. Students will be responsible for the security of gym lockers issued to them by supplying their own combination padlocks. All material must be removed from physical education or co-curricular lockers prior to the end of the trimester. We <u>strongly discourage</u> keeping any amount of <u>money</u> or other <u>valuables</u> in lockers. The sharing of lockers with fellow students is not advised due to security-related problems.

MILITARY RECRUITERS

Under state and federal laws, military recruiters and institutions of higher education can request from school districts the names, addresses and home telephone numbers of students in grades 9, 10, 11, and 12. Parents of students in these grades have the option to refuse the release of this information. Forms are available at the District 196 web site (www.district196. org) for parents to indicate their refusal to release this information. This is a separate form parents and/or guardians may use to deny the release of specific "directory" and yearbook information about their child.

PARKING

Students are encouraged to use school district-provided transportation. This fall nearly 2200 students will attend Eagan High School. We have a limited number of parking spaces on our campus. An online process for juniors and seniors buying parking permits will be followed each trimester. Permits cost \$80 per trimester. This is a District 196 charge. Any student who fails to fill out an application by the established deadline will be charged a \$20 late fee. Seniors have priority for permit purchase. Juniors are next in priority until permits are all purchased. Sophomores and Freshmen are not eligible for parking permits.

Students with unpaid fines or fees will not be granted a parking permit, until all fines or fees are paid or the item(s) returned. Student cars displaying valid parking permits may park only in marked parking spaces in the East and Stadium parking lots. Students may not park in the South parking lot or in "no parking" areas at any time during the school day. State law prohibits parking in designated handicapped parking spaces without a handicapped permit. This law is enforced 24 hours a day. Permits must be displayed as instructed in student vehicles. Cars without permits or parked inappropriately will be ticketed, "booted" and/or towed. Students who receive a parking ticket must report to the main office within 5 school days. Failure to do so will result in your car being towed. Violators will lose all parking privileges. Students who receive a parking ticket will be ineligible to apply for a parking permit the following trimester. Forged permits will result in discipline consequences as well as denial of future permits. Any senior ticketed for parking without a permit during the 3rd trimester of their senior year may forfeit senior privileges or have them delayed and may have to take final exams in order to graduate.

PARTIES AND REFRESHMENTS DURING SCHOOL DAY

Parties, "snacks" and beverages are not allowed in the classrooms during the regular school day with the exception of occasional activities during PAWS time. School organizations and clubs may schedule parties outside the regular school day by requesting approval from an administrator.

PHONES. IPODS. LASER POINTERS. UNIVERSAL REMOTES

Disturbances which interrupt educational opportunities and theft problems may originate from iPods, laser pointers, universal remotes, personal computing devices, cellular phones and other nuisance articles (skateboards, roller blades, squirt guns, water balloons, etc.). Students are advised not to bring such items to school. Eagan High School and District 196 will not assume responsibility for investigating loss or theft of such articles and will not be responsible for their replacement.

POSTERS AND HANDOUTS

Students may not post or handout any material at EHS or on school property unless preapproved to do so. This includes birthday notices, greetings, advertisements, etc. Members of the Principal's Team will review requests and approve with their signature.

RESTRICTED LUNCH PERIOD/RESTRICTED STUDY HALL

Lunches are to be eaten in the Commons. During the lunch period students are <u>required to remain in school</u>, in the <u>Commons</u>. **EHS does not allow students to leave the building or campus during lunch periods or study halls**. Consequences will be assigned to those who leave the building without permission.

SCHOOL PHOTOS

Lifetouch will take photographs of our students. It is planned for Thursday, Sept. 2nd. . **These photos are used for the yearbook (grades 9-11) and for Student I.D.** Cards (grades 9-12). Retakes will be offered on Monday, October 11th. There is no cost for the photo used for the I.D. card and yearbook. Students and families may order, at their own expense, a packet of photos from Lifetouch.

SCHOOL LUNCHES

District 196 provides, through Food Services, a school lunch program. Full meals or ala carte offerings are available. A computerized system is used for the payment of meals. Every student is assigned a five-digit personal ID number for their entire school career. This number is used to access prepaid dollars in the student's account. Free and/or reduced lunch programs are available to those who qualify. Applications are available on the district web site, www.district196.org, or in the EHS Counseling Office. For additional information call <u>Food and Nutrition Services at 651-683-6957</u>. *Due to crowded conditions and need for seating no tables will be moved together for lunches.

LUNCH AND BREAKFAST COSTS

For the 2021-22 school year, meals for students are at no charge through special funding from the USDA

Breakfast FREE OF CHARGE Lunch FREE OF CHARGE

Milk only \$ 0.40 Second Meal.....\$ 3.85 Ala Carte Varies iin price

STUDENT USE OF FACILITIES

No students will be allowed to use any of the school facilities unless supervised by a staff person. All student requests for building utilization must go through the Principal's Team.

STUDENT VISITORS

Due to the crowded conditions and security requirements at EHS, NO STUDENT VISITORS will be allowed during the school day.

TELEPHONES AND CELL PHONES

Office telephones are not for student use. Telephones have been provided for student use in the locker bays, east entry, front hallway on the main level and in the Student Commons. Please refrain from calling your student during class time. In the event of emergency situations, please call the Attendance Office. Students who carry cell phones are not allowed to make or receive calls, take or send photos, or text messages during classes. Violations will result in referral for discipline. Cell phones must be set to a "no ring/vibrate" function during the school day and kept out of sight. The school is not responsible for lost or stolen cell phones. Teachers may require cell phones be placed in their area of the room and away from students during testing.

X. Planning for the Future

JUNIOR YEAR

- · Meet with your counselor to:
 - Check CREDITS for graduation (Need 66).
 - Use resources available in Career Center and Naviance.
- Attend spring district 196 College Fair talk with admission offices.
- Explore MCIS, Family Connection, websites, etc.
- Make use of your Career Assessments.
- · Take ACT or SAT (not necessary for Community or Tech Colleges).
- · Begin application process for ROTC or military service academies.
- · Create an initial list of prospective colleges.
- Visit colleges (See "Visiting Campuses" page).
- NCAA Clearinghouse.....register if needed.

SENIOR YEAR

September - October

- · Small group Senior meetings.
- Meet with your counselor continue your post high school planning process.
- Collect information from colleges (on-line, Career Center, college fair, send for materials).
- Check out deadlines for applications. (Some as early as Oct. 1).
- Meet with College Representatives in the Career Center.
- · Visit Colleges.
- · Attend National College Fair.
- · Retake ACT or SAT if necessary.
- You may aply to colleges as early as September.
- Obtain Teacher Recommendations if needed.
- Take ASVAB if you are considering the military. See your Counselor.
- Fill out FAFSA for financial aid.

November - December

- · Continue research on colleges.
- Submit college applications (by Thanksgiving if possible, by December 15 for sure).
- Research Scholarships (see Family Connection or Fastweb).
- · Visit/Revisit college campuses if undecided.

January - February

- · Attend Financial Aid workshop during parent conferences.
- Continue scholarship search.
- · Apply for Eagan Foundation scholarships in January.

March - April

- · Financial aid notices sent from colleges.
- Notify colleges you will not attend.
- · Send in housing contract.
- Apply for reciprocity if attending colleges in Wisconsin, North Dakota or South Dakota.

XI. Student Expectations and Behavior

OVERVIEW OF DISCIPLINE POLICIES

District 196 strives to keep students in the classroom, to limit suspensions from school, to view discipline through an equity lens and to eliminate disproportionality in school discipline for students of color and students receiving special education services. District 196 seeks to prevent student dismissals from school through the early detection of problems and to respond to inappropriate behaviors in a manner that is designed to prevent behaviors recurring, including through restorative practices and skill building where appropriate. Each District 196 school fosters the social and emotional learning of its students and seeks the engagement of students, parents, staff and community. Student support staff members (including, where appropriate, counselors, social works, cultural family advocates, case managers and school psychologists) may be available to assist students who engage in unwanted behavior.

AFTER SCHOOL POLICY

Academic wings and upper locker bays are locked at 3 p.m. Students must be in a supervised activity to remain in the building. If students are not in a supervised activity they are asked to go to the East Entrance where they will be supervised until their ride arrives. Parents are requested to pick up their child in the lower level, student East parking lot area. The library closes at 4:00 p.m (3:30 p.m. on Fridays, or the last day of the student school week.)

ALCOHOLIC BEVERAGES, UNPRESCRIBED DRUGS OR CONTROLLED SUBSTANCES - USE AND POSSESSION

A student shall not knowingly buy, sell, possess, use, transmit, be under the influence of, or show any affect of any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, alcoholic beverage, nicotine, intoxicant or mind altering substance of any kind while on school property or at school activities. If a principal or principal's designee has reason to believe that an illegal act or violation of school rules has been committed, he/she is authorized to search the student and his/her property or school property and confiscate any contraband. Law enforcement agencies may be contacted. Students will also be suspended from school and a parent conference will be held. The consequences for selling or distributing chemicals is expulsion. For students in all co-curricular activities, including band and choir performances, theatre performances and activity contests, Eagan High School will follow the Minnesota State High School League suspension rule for a violation of this nature and consequences for participation.

ASSAULT/FIGHTING/HARASSMENT/THEFT/EXTORTION/BULLYING

Students who engage in fighting demonstrate a lack of self-restraint and self-discipline. Consequences will be determined according to the seriousness of the situation, whether or not a student or other person was injured, and whether or not the building or property was damaged. Such consequences may include an administrative conference, a parent conference, Out-of-School Suspension and police investigation. Harassment or Bullying of any kind to students or staff will not be tolerated and consequences will be enforced vigorously. Theft and extortion are criminal activities and will not be tolerated. Students engaged in such activities will be suspended from school and the Eagan Police Department

will be notified. Cyber bullying, filming others without permission, threatening or harassment using technology will also result in discipline consequences.

BEHAVIOR AND DISCIPLINE

Students at EHS are expected to conduct themselves in a manner that will reflect favorably upon themselves, their home and their school. This expectation goes beyond the school day to include field trips, games and other school-organized functions. Students must demonstrate self-discipline to meet this expectation. Effective self-discipline involves a positive attitude and respect toward the entire school climate. It is expected that students will treat other students, as well as adults, with respect. Actions which disrupt the smooth operation of the school, such as fighting and those behaviors which disrupt classroom learning, as well as public displays of affection, are not showing proper respect or self-discipline toward fellow students. Students share with faculty and staff the responsibility of maintaining a safe, nondiscriminatory, stimulating and productive learning environment. Any inappropriate student behaviors will lead to appropriate consequences. Eagan High School will comply with the District 196 Student Behavior Expectations and Consequences (603.3AR) published on the last pages of this guidebook and in the Student Rights and Responsibilities Handbook.

Students 18 years of age and older must abide by any and all regulations which apply to the general student body.

COMPUTER USE, IPADS AND INTERNET ACCESS

Computers and the Internet must be used in a responsible, ethical and legal manner. Examples of unauthorized access or activity while using an EHS computer include: access into district, school or staff computer files; access into a school or district file server; or inappropriate use of the Internet. Students who choose not to follow established guidelines will be subject to District 196 Student Rights and Responsibilities guidelines, which may lead to a loss of privileges, suspension and/or prosecution. Students:

- Must have a pass or be with a class to access computer workstations. Scheduled classes using computer lab areas have priority over "drop-in" student use.
- Must not leave the computer lab area until the bell rings unless specified on the student pass.
- Must refrain from bringing food and open drink containers into any computer lab area
- Must log off the computer when leaving the Internet or class.
- Must comply with all rules and the signed agreement for iPads, personal devices on the internet or school network.

CO-CURRICULAR BEHAVIOR

Behavior expectations and consequences for misbehavior for students participating in cocurricular activities, including all athletic teams, arts programs, activities programs and clubs, shall be the same as for students in other school or district activities, as described in Policy 503, Student Behavior Expectations and Consequences for Misbehavior.

Students participating in co-curricular MSHSL activities will also be expected to abide by the rules of the Minnesota State High School League.

DAMAGE OF PROPERTY (VANDALISM)

Such behavior will result in suspension from school, payment for damages, and the school's turning the case over to the police department.

DETENTION

This consequence is assigned for unexcused absences or other issues. It is held from 2:35-4:40 p.m. on selected school days. Unexcused absence from detention will result in an out-of-school suspension or additional time being assigned. Absences from after school detention will result in assignment of the consequences for repeated insubordination.

EHS STUDENTS AND DAKOTA HILLS MIDDLE SCHOOL

Eagan High School students are not allowed within Dakota Hills Middle School or its grounds at any time unless accompanied by a faculty member or pre-approved to do so. In addition, EHS students are not allowed to ride DHMS buses except in extremely rare circumstances with principal authorization and parent permission in writing.

FIRE ALARMS AND FIRE EXTINGUISHERS

Turning a false fire alarm is a misdemeanor under Minnesota State Statues and is punishable by a fine of up to \$300 and imprisonment of 30 days in jail. Any student who tampers with a fire alarm sensor/detector or an extinguisher will be subject to immediate suspension. Parents will be notified of such an infraction. WE WILL PROSECUTE ANYONE CAUGHT TURNING IN A FALSE ALARM.

GAMBLING

<u>Gambling of any kind is prohibited</u> by district regulations and EHS rules. Any student involved in gambling will be subject to disciplinary consequences.

GENERAL MISCONDUCT

General misconduct may include, but is not limited to, the following behaviors: inappropriate language, fighting, forgery, truancy, vandalism, theft, possession and/or sale of stolen property, illegal substances or any other illegal activity. General misconduct will result in discipline, depending on the individual incident. Parents will be notified and/or a parent conference will be scheduled. In cases warranting greater concern, police may be notified.

HOMEWORK HELP

Students who have fallen behind in assignment completion and have not stayed after school to make up missed work with the teacher, will be assigned to Homework Help to make up the missing assignments. This is held on Wednesday from 2:40 until student finishes the work. It is conducted by a faculty member.

INSUBORDINATION

Students shall obey all reasonable directive of principals, teachers, substitute teachers, secretaries and clerks, bus drivers, and all other school personnel who are authorized to give such directives. Directives which are always reasonable include: 1) Request for name; 2) Directive to go or accompany staff member to the school office; 3) Directive to cease an activity. Refusal to comply with a reasonable directive is insubordination and will result in out-of-school suspension as will being untruthful in response to a question asked.

INTERFERENCE OR OBSTRUCTION

Interference and obstruction are defined as any action taken to attempt to prevent a faculty, staff member or student from exercising their lawfully assigned duties. It is not allowed and such actions will receive disciplinary consequences.

LOCKER INSPECTION/SEARCH

School lockers are the property of District 196 and are loaned to students for their use. The school reserves the right to inspect lockers at <u>any</u> time if, in the opinion of school authorities, such inspection is deemed necessary for the purposes of enforcing school policies, reviewing art work and pictures to insure that they are of good taste and proper for school exhibition, insuring student safety, or to confiscate items of contraband such as weapons, drugs, squirt guns, water balloons (as well as other nuisance items), tobacco, e-cigarettes, alcohol, stolen items and school property. The items will be confiscated and the student may be suspended or face expulsion from school. Such inspections will be conducted under the supervision of a principal. Students are not allowed to access others' lockers.

Students are reminded <u>not</u> to tell anyone their locker combination or to share their lockers. If the need arises to change the locker combination, the student will see the designated student service person. A\$5.00 FEE WILL BE ASSESSED PRIOR TO THE COMBINATION CHANGE.

MINNESOTA PUBLIC LAW 691 AND STUDENTS

Students and parents should be aware that Minnesota P.L. 691 mandates that police will inform school officials of any violation of minor possession and consumption in any community. These students will be referred to a pre-assessment team composed of teachers, counselors and administrators who will determine whether there is a need for intervention or outside referral. Any such referrals will be shared with co-curricular principals, and participation and eligibilty rules will be enforced for all activities, contests and performances. Honors and/or recognition at EHS may be affected by such violations. Teachers, counselors and administrators who will determine whether there is a need for intervention or outside referral.

REPORTIT.COM

EHS offers an online reporting system through Reportit.com. It allows students to report concerns or problems at anytime and may be anonymous. All reports are dealt with immediately Access is on the website at Reportit.com - https://ehs.district196.org/families/bullying-prevention

STUDENT PRINTING

Each student will have a pre-set limit of \$10.00/yr which is about 333 copies on EHS printers. Color printing is available for a charge through the teacher.

STUDENT RESPONSIBILITIES

Student responsibilities include: conscientious effort in school work and activities; respect for the rights of other students, school staff and school visitors; and adherence to a cooperation in upholding local, state and federal laws, and district and school policies, rules and regulations. Most of all, students share with the administration and staff the responsibility of establishing and maintaining a safe, stimulating and productive learning environment.

A major student responsibility is regular attendance and punctuality. Many studies correlate regular attendance with success in school. Regular attendance means that the academic learning process is not interrupted, less time is spent on make-up assignments, and students benefit from participation and interaction with others in class. Establishing a pattern of good attendance will benefit the student in school and the workplace. Arriving to school and classes on time is required. Truancy petitions may be issued for students with unexcused absences and/or tardies.

STUDY HALL

All study hall assignments at Eagan High School are assigned and scheduled with attendance required. Rules of the 9th and 10th grade study halls include:

- 1.Seats are assigned.
- 2. Quiet study is enforced.
- 3. Students may be excused to the library after attendance in Study Hall.
- 4. No eating, drinking, dice or game/card playing is allowed.
- 5. No cell phones, iPods, universal remote controls, laser pointers or game playing devices are allowed. 11th and 12th grade study halls will be conducted in the Student Commons and lecture halls. These students are to follow the same rules except food and beverages are allowed if the study hall is in the Commons and, provided that cleanup is not a problem. Since students choose to have a study hall in their schedule, they are expected to attend study hall daily unless excused by a parent note or call for an acceptable purpose prior to absence.

TOBACCO AND E-CIGARETTES AND ELECTRONIC DEVICES FOR VAPING

The State Law prohibiting the use of tobacco is found in Section 609.685 of the Laws of Minnesota. Our local school district policy and Minnesota State Law prohibits the use or possession of tobacco, vaping devices and e-cigarettes by teachers, principals, other school employees, students, parents and visitors in school, on school grounds, on school buses or at school activities. Any student using or possessing tobacco and e-cigarettes or vaping devices is in violation of this policy and will be subject to disciplinary actions: Eagan High School will report violations to the police. The Eagan Police will issue citations for violations which will result in fines, possible court appearance and penalties. Eagan High School will follow the Minnesota State High School League suspension rule for a violation of this nature.

VERBAL ABUSE AND PROFANITY

Verbal abuse is defined as causing alarm, anger or resentment in others through the use of language that is disrespectful, racist, offensive, obscene or threatening, or by engaging in boisterous and noisy conduct. The use of abusive language and profanity indicates one's inability to properly express one's feelings in an appropriate manner. This shows a lack of self-discipline and a lack of proper respect toward fellow students, teachers and staff. Such inability to express oneself properly will lead to appropriate consequences.

WIRELESS ACCESS

Wireless access on the school's network will be available to all students at EHS. All internet rules are applicable and students must follow the user agreement signed each school year.



Photo courtesy of Shawn Gilson Photography, MN Shotz

XII. Student Services

COUNSELING AND SCHOOL RESOURCES

Counseling and School Resource services will be available to all students through our Counseling Department. Counselors will be assigned by alpha to our students.

Counselor Alphabetical Assignments

A-Bz	Susan Olsen	ext. 36929
C-Gr	Jolaine Haider	ext. 36924
Gu-Kt	Kayla Hammond	ext. 36928
Jf-Md	Michelle Lehmann	ext. 36923
Me-Sc	Dave Fritze	ext. 36926
Sd-Z	Norah Krohse-Hermon	ext. 36930

Students wishing to schedule an appointment will do so through the Counseling Office secretary or by calling 651-683-6921.

In addition to the counselors Detective Jeff Thul of the Eagan Police Department will work with all EHS students as the school's resource officer. His phone number is 651-683-6927.

Eagan High School has these Cultural Family Advocates: Faisal Madar, Veronica Ramos, Rashelle Redmon and Rick Stanton, Lisa Turgeon/Indian Education Advisor is also an available resource. They will be in our building connecting with students and families and can be reached by email or phone.

HEALTH OFFICE

The health office is located in the attendance office area and the nurse's hours are 6:40 am-2:40 pm. The school nurse is available to coordinate and provide care for our students; Any student who is ill or in need of first aid should see the nurse.

- Students must have a pass from their teacher before reporting to the health office, unless it is an emergency. If a student wants to come to the health office between classes, he/she must obtain a pass from the teacher of the next hour's class.
- Students may not leave school or arrange for their own ride home without first reporting to the nurse. The school nurse will assess the illness and call if necessary. If this procedure is not followed, the absence will be considered unexcused and the possibility of a disciplinary action may follow.

Non-prescription pain medication (Tylenol, Ibuprofen, Aleve) can be carried and selfadministered by students if the emergency card is signed electronically by a parent/guardian and the student abides by the district's policy. These medications must be carried in their original containers. NO baggies please.

Other Non-prescription medications (allergy, cold or migraine medication) must be brought to the Health Office with a note from the parent instructing the nurse how and when to administer the medication to the student. They can be kept in the Health Office for 1 school year. Students may not share medications with others.

Generic Tylenol and Ibuprofen are available from the Nurse when the student has a current, electronically signed emergency card on file with the school. This form

can be filled out via Fee Pay. State regulations prohibit schools from dispensing any medication without written permission from the parent or legal guardian. Medications

To ensure students receive needed medication and that it is not misused, the school district has developed rules for the administration of medication in school. Please note the following points:

- 1. All medication must be kept in the school nurse's office and must be administered by the school nurse or other appropriate school personnel unless there is authorization on file with the health office.
- 2. Medical guidelines:
 - A completed Prescription Medication Authorization Form from a student's parent or quardian and
 - Medication in a prescription bottle or original container is required before a school nurse will give a student prescription or non-prescription medication
 - Only FDA approved medications will be administered by school personnel
 - Parent consent for non-prescription medications is required
- If medication is to be given for more than two weeks, a written order from a physician or dentist must be provided to the school
- If prescription medication remains in the nurse's office after the end of a school year or when the student is no longer attending the school, the nurse will contact the student's parent or guardian to pick up the medication. If the medication is not picked up within one month, it will be destroyed. With parent permission, epi pens, inhalers, and insulin can be sent home with the student at the end of the school year.

Required Immunizations:

State law requires all students entering 9th grade to have at least 3 Tdap/DTap/Td with a **Tetanus** booster (given after age 10-11), 2nd **MMR**, 3 total polio vaccinations, 2 varicella (chicken pox) or a date (MM/YY) of when they had the disease and 3 Hepatitis B vaccinations. All 10th grade students must have at least 1 Meningitis/Meningococcal vaccine complete. All students entering 12th grade must receive a booster dose the Meningococcal vaccine by the first day of school. Parents may file for medical exemption with either a signed statement from a health care provider or conscientious objection signed by the parent/quardian and notarized.

Health Plans

If your student has a health condition that could result in an emergency (for example, serious allergy with epi pen, diabetes, seizure disorder or asthma) or has a health condition requiring accommodations (for example, medication administration, treatments, or restrictions) contact the School Nurse before the school year starts or as soon as the condition develops. Our school and district websites have the necessary forms for you and your child's physician to complete. http://www.district196.org/student-services/ health services/

HOME BOUND INSTRUCTION

Students who are absent for 15 consecutive school days of illness, or 15 school days related to the same illness, may receive homebound instruction. This involves a teacher meeting with the student and bringing school work to and from EHS teachers one hour for each day of absence. A medical doctor must request this service by verifying the 15 school days or more of absence that is a result of illness/injury and the need for homebound instruction. See Mr. Jameson or a counselor for assistance.

RECORDS

Student records are maintained in the Counseling Office. Confidential records will be protected as required by school policy and law. The following individuals may see students records:

- · Parents or legal guardians of minor students.
- Minor or adult students wishing to view their own records.
- Staff members of ISD 196 school who have an educational responsibility for an individual student.

Colleges, vocational schools, employers, social agencies and police may have access to records only with the written permission of adult students, parents, legal guardians or upon subpoena by a court order.

SCHEDULE CHANGE GUIDELINES

As a result of the carefully developed scheduling process, it is unlikely that students will be allowed to change their schedules. However, in the event of an unusual need to change a class schedule, students should request and submit a change form from the Counseling Office. All schedule changes are subject to parent and principal approval and class availability.

Late schedule changes will not be accepted unless a student with <u>extenuating circumstances</u> makes a request. Absences are carried over from the old to the new classes. Approval by the assistant principal and parent is necessary to accomplish the change. A student who has been denied a schedule change may drop a course with a grade of "F" and be assigned to a structured (9-10) study hall. Parent permission is required to do so.

SPECIAL SERVICES (INDIVIDUAL EDUCATION PLAN AND 504 PLAN)

Various remedial and support courses are offered to those students who have gone through the district Child Study process and have been placed into Special Education service. This procedure involves referral to Child Study. Parent permission is required for assessment, staffing and program decision-making involving staff, parents and the student. An IEP is created and approved for the student by the team.

In accordance with state and federal mandates, District 196 seeks out, evaluates and serves students with disabilities. District staff use a comprehensive child study process to systematically screen, evaluate and place students in special education services from ages birth-21. Students are entitled to a free appropriate public education in the "least restrictive environment." To learn more about your rights under special education law, you may request a copy of the Notice or Procedural Safeguards from your principal or download it from the Minnesota Department of Education: http://education.state.mn.us/mde/dse/sped/proc/.

504 Plans may be created for students with a documented disability that impacts the access to learning. Parent and student requests for a meeting to discuss such an access plan are handled by Ms. Robinson, the school psychologist.

Section 504 is a federal law which prohibits discrimination against persons with a disabiling condition in any program receiving federal financial assistance.

The law defiines a person with a disabling condition as anyone who:

- Has a mental or physical impairment, which substantially limits one or more major life activities:
- Has a record of such an impairment, or
- Is regarded as having such an impairment.

The district has specific responsibilites under the law, which include identifying, reviewing and, if the child is determined to be eligible, developing and implementing a 504 plan.

TRANSPORTATION - District Provided

High school students who live more than 1.5 miles from the school are eligible for district bus transportation to and from school. No transportation is provided during the school day for SES or Career Development students who move from building to building.

ACTIVITY BUSES - District 196 Secondary schools will offer after school activity/academic buses. Check for the schedule of times and dates.

Student riders are expected to exhibit good behavior at all times on school buses and at boarding points. If any student does behave badly, he/she will be warned about it and assigned a seat on the bus. If he/she persists, he/she will be promptly disciplined by the school, the student may be denied the privilege of riding the buses.

If bad weather should force a halt in bus operations, this fact will be announced officially over the EHS Website (www.EHS.District196.org) radio station WCCO-AM 830 and on the District web site at www.district196.org. A district phone call and email will be sent to each household.

TRANSPORTATION - Fee for Service

Fee for service transportation is offered for families who live less than 1.5 miles from the high school. The cost for this optional bus service to and from school for all 171 days of the 2021-2022 school year is \$300/student. The cost is \$150 for students who qualify to receive free or reduced-price school meals. Registration can be completed online using credit card at http://www.district196.org/District/Departments/Transportation/Index.cfm.

EMERGENCY INFORMATION

Emergency Information <u>must</u> be reviewed and updated by parent/guardian <u>each school year</u> ONLINE in the Parent Campus system.

XIII. Upcoming Productions and Performances

A full range of performing and production opportunities are available to students at EHS in the 2021-2022 school year. Students with all levels of experience and ability are welcome to participate. In addition to performing on stage, students are needed as technical workers in sound, lighting, set construction, properties, costuming, etc. All events are in the EHS auditorium unless otherwise indicated.

All plays, musicals and ENCORE! have reserved, assigned seat ticket sales. Tickets will be on sale online **www.EHS.District196.org** and click on "purchase tickets" near the show's logo on our front page. Or call the *Box Office at 651-683-6964 the week of each show to reserve*.

Fall Play - "Space Girl" Directed by Damon Brook

Friday, October 8 at 7:00 p.m. - Auditorium (onstage seating) Saturday, October 9 at 7:00 p.m. - Auditorium (onstage seating) Thursday October 14 at 7:00 p.m. - Auditorium (onstage seating) Saturday, October 16 at 7:00 p.m.- Auditorium (onstage seating)

Musical - "Matilda" Directed by Jodene Wartman and Amy Jo Cherner Friday & Saturday Dec.10 & 11 at 7:00 p.m. - Auditorium Sunday, Dec.13 at 3:00 p.m. - Auditorium Thursday, Friday, Saturday, Dec. 16-18 at 7:00 p.m. - Auditorium Senior Citizen Preview Wednesday, December 15 at 4:00 p.m.

MSHSL One Act Play (To be Announced) Directed by C.J. Sorensen Section 3AA Prelims - Jan. 25 & Jan. 26 Sites to be decided. 3:30 p.m. performance each day. Section 3AA Finals - February 2 - Site TBD 3:30 p.m.

Public performance at Eagan Theatre - to be announced/check website State AA One Act Competition- O'Shaughnessy Auditorium, St. Paul Thursday, February 10 - 9 a.m.- 5 p.m.

Winter Play - "TBD" Directed by Nancy Owzarek

Friday, February 18 & Saturday, February 19 at 7:00 p.m. - Auditorium Friday, February 25 & Saturday, February 26 at 7:00 p.m. - Auditorium Senior Citizen Preview Thursday, February 17, at 4:00 p.m. - Auditorium

ENCORE! 2022 "Party in the USA-Together Again"

Directed by Jim Cox and John Ratzlaff

Friday, April 22, & Saturday, April 23 at 7:00 p.m. - Auditorium Sunday, April 24 at 3:00 p.m. - Auditorium Thursday, April 28 at 7:00 p.m. - Auditorium Friday, April 29, and Saturday, April 30 at 7:00 p.m. - Auditorium Senior Citizen Preview: Wednesday, Apr. 20 at 4:00 p.m.

VOCAL MUSIC CONCERTS

(Free admission except as noted)

Fall Concert and Social

Monday, November 1, 6:00 p.m. - Auditorium

Holiday Concerts

Monday, December 20, 6:30 & 8:00 p.m. - Auditorium

<u>Dakota Valley Festival Concert</u> (Concert Choir Only - Tickets Required)

Sunday, Feb. 6 at 7:00

Tickets at the door, or from choir members.

Showcase Concerts

Monday, Feb. 28, 6:00 and 7:30 p.m. - Auditorium

<u>Just Desserts</u> (Tickets Required sold by singers.)

VOX, caché, B-Natural, - Sunday, May 15, 5:30 p.m. -

Eagan Community Center

Spring Concerts and Awards

10th, 11th, 12th Grade Choirs, Tuesday, May 31, 7:30 p.m. - Auditorium Cavaliers and Choraliers Concert, Tuesday, May 31, 6:00 p.m. - Auditorium

INSTRUMENTAL MUSIC CONCERTS (Free admission except as noted)

Pops Concert

Monday, November 8, 7:30 p.m. - Auditorium (following 6 p.m. potluck in Commons)

Pyramid Jazz Concert (EHS, DHMS, BHMS Jazz Ensembles)

Tuesday, December 21, 7:00 p.m. - Auditorium

Mid-Winter Concert

Monday, January 24, Wind Ensemble - 7:00 p.m. - Auditorium

Carnival Concert

Carnival - Tuesday, January 25 - 5 p.m. Student Commons 9th Grade Band Concert - 7:00 p.m. - Auditorium

Drumline Invitational Performance

Saturday, February 5 - 6:00 p.m. Gymnasium & Student Commons Tickets sold at the door

Band Tour Farewell Concert

Sunday, March 13 - 5:00 p.m. Auditorium

Late-Winter Band Concerts

Monday March 14 - 10-12th Grade Bands - 7:00 p.m. -Auditorium

Spring Jazz Band Concert

Tuesday, March 15, 7:00 p.m. - Auditorium

Concerto Concert (Wind Ensemble with senior soloists)

Monday, May 2 - 7:00 p.m. - Auditorium

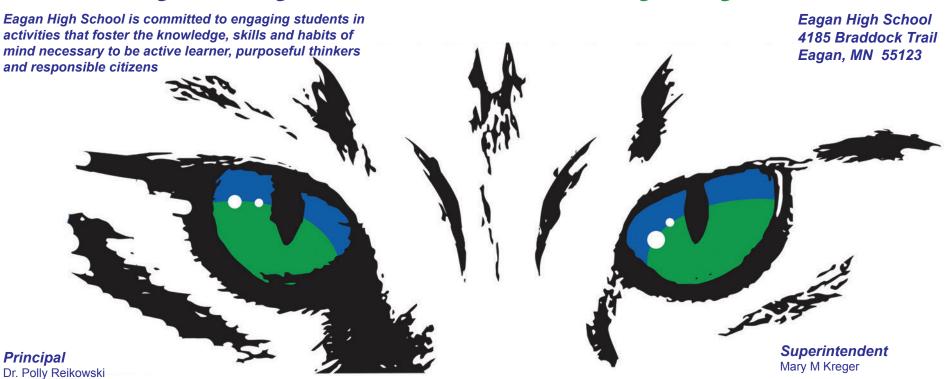
Spring Concerts and Awards

Wednesday, June 1, 9th Grade Band - 6:00 p.m. - Auditorium 10th-12th Grade Bands - 7:30 p.m.- Auditorium

MAGICAL MOMENTS: SPEECH PERFORMANCES ON STAGE

Tuesday, March 29, 7:00 p.m. - Auditorium - Tickets at the door.

Eagan High School..."Celebrating 32 years!!"



Assistant Principals

Dr. Peter Zak Dr. Tara Hedlund Sandra Setter Larsen Steve Thompson

Assistant Administrator

Stacy Jameson

US News and World Report. Eagan awarded among the Best High Schools in State - 2013-2021

Newsweek Magazine's Top American High Schools- 2009- 2017

Washington Best's High School Challenge replied Fagen High School top 20 for the State of MN

Washington Post's High School Challenge ranked Eagan High School top 20 for the State of MN U.S. Department of Education Blue Ribbon School

Nationally Recognized School of Excellence – 1994-96, 2001-02,

Technology Exemplar Award – 1996

National Forensic League <u>National School of Excellence</u> 2000-2007 and <u>Outstanding Distinction</u> 2008-2021 Grammy Signature Award School – Music Program Excellence – 2001-02

Bruno E. Jacob NFL Excellence Speech-Debate Programs - 2005 and 2020





Director of Secondary Education

Michael Bolsoni

School Board

Jackie Magnuson, Chairperson Sachin Isaacs, Clerk Art Coulson, Treasurer Craig Angrimson, Director Mike Roseen, Director Bob Schutte, Director Craig Johnson, Director

As required by Title IX and other state and federal nondiscrimination laws, District 196 does not discriminate in employment or in any of its education programs and activities, including vocational opportunities, on the basis of sex, race, religion, color, creed, national origin, marital status, familial status, * disability, status with regard to public assistance, sexual orientation, membership or activity in a local human rights commission, * age or genetic information. * District 196 provides equal access to designated youth groups.

revides equal access to designated youth groups.

The Director of Human Resources, Tom Pederstuen (651-423-7859 – tom.pederstuen@district196.org) is the designated Title IX Coordinator and has also been designated to respond to employment-related inquiries regarding the district's non-discrimination policies. The Director of Elementary Education, Sally Soliday (651-423-7782 – sally.soliday@district196.org) and the Director of Secondary Education, Michael Bolsoni (651-423-7712 – Michael.Bolsoni@district196.org) have been designated to respond to student-related inquiries regarding the district's non-discrimination policies. The Director of Special Education, Janet Fimmen (651-423-7629 – janet.fimmen@district196.org) has been designated to respond to inquiries concerning the rights of a student with a disability. The mailing address for all directors is 3455 153rd Street W, Rosemount, MN 55068. Title IX inquiries may also be referred to the Assistant Secretary of the US Office for Civil Rights (OCR).

*Asterisked categories are limited to employment-related discrimination and harassment.